

## PROJECT ADMINISTRATION DATA SHEET



ORIGINAL



REVISION NO.

Project No. A-56-504 ~~CONF~~ GIT DATE 1/10/84Project Director: W. H. HITCH School/Ab COOP EDUC.Sponsor: U.S. Department of Education, Washington D.C.Type Agreement: Grant No. Q00-83-24-375Award Period: From 10-1-83 To 9-30-84 (Performance) 12/31/84 (Reports)Sponsor Amount: This Change Total to DateEstimated: \$ 21,495Funded: \$ 21,495Cost Sharing Amount: \$ None Cost Sharing No: Title: Supplemental Funds Program for Cooperative Educationfor Fiscal Year 1983

## ADMINISTRATIVE DATA

OCA Contact Don Ashby

1) Sponsor Technical Contact:

2) Sponsor Admin/Contractual Matters:

Mr. Joseph SOMERVILLE, Director  
Division of Institutional and State Succession Programs  
Office of Postsecondary Education  
400 Maryland Ave, S.W.  
Washington D.C. 20002  
Phone (202) 245-2146

Defense Priority Rating: N/A Military Security Classification: N/A(or) Company/Industrial Proprietary: N/A

## RESTRICTIONS

See Attached N/A Supplemental Information Sheet for Additional Requirements.

Travel: Foreign travel must have prior approval - Contact OCA in each case. Domestic travel requires sponsor

approval where total will exceed greater of \$500 or 125% of approved proposal budget category.

Equipment: Title vests with N/A

## COMMENTS:

Extensive Department of Education regulations are referenced  
in the Grant Award Document. OCA has obtained  
copies for W. H. HITCH and OCA files; all are available  
for others interested as needed.

## COPIES TO:

Project Director  
 Research Administrative Network  
 Research Property Management  
 Accounting

Procurement/EES Supply Services  
 Research Security Services  
 Reports Coordinator (OCA)  
 Research Communications (2)

GTRI  
 Library  
 Project File  
 Other NEWTON

GEORGIA INSTITUTE OF TECHNOLOGY

OFFICE OF CONTRACT ADMINISTRATION

SPONSORED PROJECT TERMINATION/CLOSEOUT SHEET

Date 2/4/85

Project No. A-56-504 School/Institution Co-op Educ.

Includes Subproject No.(s) N/A

Project Director(s) W. H. Hitch ~~GTRI~~ / GIT

Sponsor U.S. Dept of Education, Washington, D. C.

Title Supplemental funds Program for Cooperative Education for Fiscal Year 1983.

Effective Completion Date: 9/30/84 (Performance) 12/31/84 (Reports)

Grant/Contract Closeout Actions Remaining:

- ☐ None
- ☒ Final Invoice or Final Fiscal Report
- ☐ Closing Documents
- ☐ Final Report of Inventions
- ☐ Govt. Property Inventory & Related Certificate
- ☐ Classified Material Certificate
- ☐ Other \_\_\_\_\_

Continues Project No. \_\_\_\_\_ Continued by Project No. A-56-501

COPIES TO:

Project Director  
Research Administrative Network  
Research Property Management  
Accounting  
Procurement/EES Supply Services  
Research Security Services  
Reports Coordinator (OCA)

Library  
GTRI  
Research Communications (2)  
Project File  
Other A. Jones

GRANT NUMBER  
Q00-83-24-375

**BUDGET PERIOD**

FROM (month, day & year) TO (month, day & year)

**Program Year 1983-84 (FY 1983 Funds)**

10	1	83	9	30	84
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ME OF GRANTEE

ADDRESS (Include number, street, city, State and ZIP code)

Georgia Institute of Technology

225 North Avenue, Atlanta, GA 30332

Answers for each item should reflect the activities and accomplishments of your Supplemental Funds project for the duration of the budget period as entered in the upper right-hand corner of this page. Complete Section A, B, and C only if Supplemental Funds were used to place co-operants. Do NOT include students who were placed with Title VIII funds awarded under another grant or assisted with funds from other sources.

## SECTION A - PLACEMENT AND RELATED DATA

NUMBER OF CO-OP STUDENTS WHO WERE PLACED IN PAID JOBS, BY DISCIPLINE/FIELD, DURING THIS BUDGET PERIOD (Include graduate students. Count students only once. DO NOT count the number of times a student was placed)

DISCIPLINE/FIELD (Use additional sheets, if necessary)	NUMBER OF STUDENTS PLACED	CHECK IF DISCIPLINE/FIELD NEW TO CO-OP THIS BUDGET PERIOD
Accounting	1	
Business Administration	1	
Chemical Engineering	1	
Chemistry	1	
Civil Engineering	1	
Computer Science	1	
Electrical Engineering	1	
Industrial Engineering	1	
Information Systems	1	
International Business	1	
Management Science	1	
Marketing	1	
Mathematics	1	
Mechanical Engineering	1	
Metallurgical Engineering	1	
Physics	1	
Software Engineering	1	
Systems Engineering	1	
Thermal Engineering	1	
Transportation Engineering	1	
Unlabeled	1	
<b>TOTAL</b>	<b>1</b>	

### B. ALTERNATING

b. PARALLEL

202-3

☐ YES ☐ NO  
NO, explain in Section D)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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## SECTION B - PROJECT RETENTION AND CAREER CHANGES

1. NUMBER OF CO-OP STUDENTS WHO WERE GRADUATED FROM YOUR INSTITUTION DURING THIS BUDGET PERIOD <i>(Include those placed in current or previous budget period)</i>	
2. NUMBER OF CO-OP STUDENTS WHO, FOR REASONS RELATED TO THE NATURE OF THE COOPERATIVE EDUCATION PROGRAM, DROPPED OUT OF THE CO-OP PROJECT AFTER AT LEAST ONE CO-OP WORK ASSIGNMENT	
3. NUMBER OF CO-OP STUDENTS WHO CHANGED THEIR CAREER PLANS AS A RESULT OF THEIR CO-OP WORK EXPERIENCES	

## SECTION C - STUDENT CHARACTERISTICS *(For TOTAL number of students placed in Section A-1)*

1. ETHNIC RACIAL BACKGROUND	NO. OF STUDENTS	2. SEX	NO. OF STUDENTS
American Indian/Alaskan Native		Male	
Asian/Pacific Islander		Female	
Black <i>(other than Hispanic)</i>		<b>TOTAL</b> <i>(must = TOTAL in Item A-1)</i>	
Hispanic			
White <i>(other than Hispanic)</i>			
<b>TOTAL</b> <i>(must = TOTAL in Item A-1)</i>			

## SECTION D - NARRATIVE

Provide a brief written comparison of the project objectives and project activities, as proposed in your approved grant application for this budget period with the level of accomplishments attained. Use quantitative measures to the extent possible. If a planned objective or activity was not	attained or conducted, explain why and what, if any, corrective measures were taken. You may also explain in this narrative answers to any other questions in Sections A, B and C <i>(reference the item number)</i> .
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## SECTION E - AUTHORIZED SIGNATURE AND DATE

I CERTIFY that the above information is accurate and complete and that all the terms and conditions of the grant have been satisfactorily completed to the best of my knowledge and belief. I also certify that the project was conducted in compliance with the Cooperative Education Program Regulations <i>(Title VIII, HEA, as amended)</i>	NAME AND TITLE OF AUTHORIZED OFFICIAL <i>(Type or print)</i> William H. Hitch, Director Cooperative Division	DATE 12-5-84
	SIGNATURE OF AUTHORIZED OFFICIAL	

### FOR ED USE ONLY

NAME OF REVIEWING OFFICER	<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	DATE
COMMENTS		

## NARRATIVE (Page 2)

Grant Number - Q00-83-24-375

Common Accounting Number - E003298 41.15

Appropriation Number - 912/30200

Federal Employer Identification Number - 1586002023A1

Careful planning with the travel portion of the budget made possible a somewhat more extensive program than originally proposed. All of the members of the coordinating staff were able to visit employers and to counsel with students at work. Each of the staff members was able to attend at least one meeting of co-op schools and employers.

### TRAVEL

1 Person - Georgia College Placement Asso. Pine Mountain, GA	Jan. 18-19
1 Person - College Industry Education Conf., ASEE Dallas, TX	Jan. 23-27
1 Person - Southern Regional Co-op Conf. Tampa, FL	May 23-25
1 Person - ASEE Annual Conference Salt Lake City, UT	June 24-28
1 Person - 3 In-state Employer Trips	
1 Person - 11 Out-of-state Employer Trips	

The publications proposed were printed as planned. the first issue of the Student Newsletter was funded by the Institute. The Employer Handbook has been distributed to all active and many prospective employers along with copies of the Student Handbook. The Student Handbook is now being distributed to all students entering the program. Another publication, "Information for Applicants", is funded by the Institute, and it is sent to prospective co-op students. The new student job evaluation forms permit a more comprehensive reporting of the co-op employer relationship than in the past.

### PUBLICATIONS

3000	Employer Handbooks
5000	Student Handbooks
3 Issues	Student Newsletter
	Student Job Evaluation Forms

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